



Waseley Hills High School

| CHILD'S DETAILS | | PERMANENT HOME ADDRESS | | |
|--|------|--|--|---------------------------|
| SURNAME | | Please supply proof of your address – see note 2 | | |
| FIRST NAMES | | | | |
| MALE/FEMALE | | | | |
| DATE OF BIRTH | | | | |
| Current Year Group | | If you are moving house , please give your new address and the date of your house move – see note 2: | | |
| Current or last school name and phone number | | | | |
| | Tel: | | | |
| Date school place is required | | Is your child currently in school? | Yes No | Date last attended school |
| Date of application | | | Your Child's Nationality | |
| Reason for requesting a change of school | | | Headteacher's signature (Current School) | |
| | | | Date of signature | |

If your child has a sibling who is already attending Waseley Hills or the Pyramid Schools, please give details below in order to clarify family connections:

| Name of School | Brother or sister (Full names) | Date of Birth | Year Group | Date started |
|----------------|--------------------------------|---------------|------------|--------------|
| | | | | |

Does your child have a **Statement of Special Education Needs**?

n.b. this does not include School Action or School Action Plus categories

Yes No

Is your child **in the care of a Local Authority**? If so, please give details below

Yes No

Does your child have a **Social Worker**? If so, please give details below

Yes No

| | |
|--|---|
| Name of Social Worker and contact details: | Name of Local Authority responsible for your child's care |
| | |

| Date received by School | | | |
|---|-----|----|--|
| For School use only | | | |
| School place offered | Yes | No | Expected start date: |
| If place NOT offered, have parents been advised of appeal process | Yes | No | Any additional information given to parents: |
| Parent referred back to Admissions LA | Yes | No | Date referred: |

A school may need to clarify if the pupil requires additional support to ensure the school can meet the needs of the child. The school reserves the rights to contact the child's previous school.

Please ensure the details are correct and it is in your child's permanent home address, NOT the address of a business, a relative, a friend, a childminder, a temporary address or an address which you hope to move.

Date Protection Act. The information you provide on the application form, and any additional information you wish to provide will be used for the purpose of allocating a school place for your child. We shall share the information internally within the school. We will safeguard your personal details and will not divulge them to any other individuals or organisations for any other purposes. The information collected may also be used for the wider purpose of providing statistical data used to assist with monitoring provisions and/or areas of need in order to target future resources. If you have any query or concern regarding this, please contact the In-Year Admissions Manager at:

Waseley Hills High School

School Road

Rubery

Birmingham

B45 9EL

Tel: 0121 453 5211

Fax: 0121 457 8850

Email: office@waseleyhills.worcs.sch.uk

Notes and Information on the In Year Process

1. Please check that details, such as name, date of birth and address are entered accurately. Any error could lead to a delay in processing the application.
2. Proof of address is required for every application, should the school receive more applications than places available. If you are moving house, we will require proof of your address for distance purposes.
3. If you have not been in the Worcestershire Education System before you may be asked to supply proof of date of birth to ensure your child is placed in the appropriate year group.
4. You are advised not to remove your child from their current school until you have a confirmed place at Waseley Hills.